



CATOOSA COUNTY / RINGGOLD BUILDING INSPECTION PROCEDURES

POST YOUR BUILDING PERMIT ON SITE

- 1. Obtain a building permit before site preparation begins.**
- 2. First inspection is a BMP (See instructions below).**
- 3. If the footing is dug before the BMP inspection, you are subject to a 30-Day Stop Work order.**
- 4. All inspections require 24-hour notice. This does not mean your inspection will occur the next day.**
- 5. Do NOT call the inspector to schedule an inspection. You MUST call the office at 706-965-4226 in order to receive an inspection.**
- 6. Have the address and permit number handy when calling to schedule an inspection.**
- 7. Subcontractors are required to come into the office and sign the permit and pay any subcontractor fees.**
- 8. If your inspection fails, you are subject to a \$25.00 re-inspection fee. You must pay this fee before scheduling any further inspections.**

REQUIRED INSPECTIONS

- 1. BMP Inspection-** You must have a BMP inspection prior to digging any footings or scheduling any other inspections. Silt fence, must be D.O.T. approved, permit must be posted on site, and you must have a toilet facility on site. If you dig your footings prior to receiving this inspection, you will receive the following penalties: 1st offense- 24 hour stop work notice, 2nd offense- 7 day stop work notice, 3rd offense- 30 day stop work notice.
- 2. Temporary Electric Pole/Footing Inspection-** These inspections will be the first inspections performed by the building inspector. The footing inspection must be completed prior to concrete placement, 20' electrode inside footing per NEC.
- 3. Under Slab Plumbing Inspection-** Air test is required before plumbing is covered.
- 4. Slab Inspection-** Performed prior to concrete placement.
- 5. Basement Wall Inspection-** Performed prior to concrete placement.
- 6. Rough-In Inspection-** This inspection includes rough-in for plumbing, electrical, HVAC, gas lines, and framing and must pass before insulation is installed.
- 7. Insulation Inspection-** For safety reasons, the inspector will not enter a structure, or perform an inspection where insulation is being blown. In the event this occurs, the inspection will need to be rescheduled and a \$25.00 re-inspection fee will be charged.
- 8. Tyvek Inspection-** Performed prior to installing siding and/or brick.
- 9. Pre-final-** An inspection performed for permanent electrical service prior to a final inspection. You must request a final inspection within 60 days of the pre-final inspection.

10. Final Inspection/Certificate of Occupancy- NO certificate will be issued on permits that did not have all required inspections. NO certificate will be issued if a building or residence has been permanently occupied prior to the final inspection.

For Questions or Comments, please contact:

**CATOOSA COUNTY
BUILDING INSPECTION DEPARTMENT
184 TIGER TRAIL
RINGGOLD, GA 30736
706-965-4226**

***cash or check only**